

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814  
(916) 445-4458



June 27, 1980

ALL-COUNTY INFORMATION NOTICE I-68-80

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: VERIFICATION AND CASE CONTROL WORKSHOPS --  
OFFICE OF FAMILY ASSISTANCE (OFA)

REFERENCE:

The Office of Family Assistance has scheduled workshops on verification of eligibility and case control techniques in Los Angeles July 14-16, 1980. The workshops are intended for AFDC policy, administrative and training staff who are familiar with verification and case control policies and procedures.

In 1979, as part of its strategy to improve the administration and management of the Aid to Families with Dependent Children Program, the Office of Family Assistance initiated studies in these areas. The objective of the studies was to develop models which could be used as tools to develop cost effective and efficient strategies to deal with verification of eligibility and case control.

The studies were conducted in two phases consisting of on-site visits to ten states, and the development of verification and cost control "models" based on information gathered during the site visits. Workshops were scheduled in three states in order to:

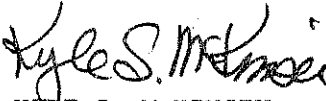
- Present models of verification and case control practices tailored to varying administrative structures.
- Obtain input and suggestions from the states regarding the models.
- Share information with conference workshop participants on different state and local practices and management of the AFDC program.
- Provide a federal-state-local forum for discussion of verification and case control issues and techniques.

A series of discussions and working sessions are planned concerning the specific issues of AFDC program management. Some issues to be covered on verification include: identifying sources of information, selecting appropriate documentation for verification, and improving verification procedures. Some issues to be covered in case control include: time frames for processes in intake and case maintenance, benefits of the use of automated data processing systems versus manual systems for case controls, and directing controls at different administrative levels within the system.

In June, the first two workshops were conducted in Atlanta, Georgia and Des Plaines, Illinois. The Los Angeles workshops will be held at Best Western Airport Park Hotel, 600 Avenue of Champions, Inglewood, 90301. There is no conference fee. The travel and per diem costs for attending the conference are the responsibility of the participants. As a training activity, federal financial participation at 75% is available.

If your county is interested in attending the workshops, please contact Judith Silva, Chief, AFDC Program Operations Bureau, no later than July 7, 1980, at (916) 445-4458.

Sincerely,



KYLE S. McKINSEY  
Deputy Director

cc: CWDA